

**Guilden Sutton Parish Council**  
**Agenda for the Ordinary Meeting of Guilden Sutton Parish Council to be held**  
**on Wednesday 19<sup>th</sup> January 2022 at 7:30PM at Guilden Sutton Village Hall**

We kindly request that all attendees take a lateral flow test prior to the meeting.

**1 Procedural matters.**

- (a) Apologies
- (b) Declarations of interest.
- (c) Confirmation of the minutes of the Ordinary Meeting held on 1<sup>st</sup> December.
- (d) Dates of future meetings. An asterisk indicates where a meeting is moved from the first week of the month.
  - 2<sup>nd</sup> February
  - 2<sup>nd</sup> March
  - 6<sup>th</sup> April
  - 4<sup>th</sup> May (annual)
  - 8<sup>th</sup> June\*
  - 20<sup>th</sup> July\*
  - 7<sup>th</sup> September
  - 5<sup>th</sup> October
  - 2<sup>nd</sup> November
  - 7<sup>th</sup> December

**2 Community engagement/Communications**

- (a) Visiting officers
- (b) Visiting Members
- (c) Public speaking time
- (d) Public correspondence
- (e) Village Surgery

**3 Village Green**

- (a) Section 115e application

**4. Finance**

- (a) Payments.
- (b) Balances / Bank statements/Payment schedule cash book.
- (c) Budget and Precept 2022/23
  - (i) Public Consultation
  - (ii) Budget Report
  - (iii) Precept 2022/23
- (d) Grant Application

**5. Parish Car Park**

- (a) Trees

**6. A41 Pedestrian Safety**

**7. Business Continuity Plan**

**8. Members information items**

**APPENDIX A**  
**Audit and Governance Group Budget Work**

Benchmark budget for 2022-23  
 Items to be funded from precept:

Employees	A	£9,670
Office	B	£270
Grounds Maintenance	C	£1,440
Communications	D	£600
Website	E	£140
Professional Services	F	£724
Subscriptions	G	£585
Play area	H	£500
Training	I	£860
Mileage/Parking	J	£50
Graveyard grant	K	£0
Phonebox renovations	L	£0
Insurance	M	£1,365
Grants	N	£1,500
Playing field rent	O	£640
Phone	P	£120
Defib	Q	£100
Meeting costs	R	£0
Events	S	£2,150
Election	T	£0
GreenSpace	U	£0
Other	V	£800
Adjustment	W	£0
Contingency	X	£2,107
<b>TOTAL</b>		<b>£23,621</b>

This will result in a 0% increase to the precept in comparison to 2021-22.

This would result in a 38p per household reduction in the actual amount paid. An alternative would be to increase the precept to £23,880 (+£259) which would mean households pay the same amount compared to 2021-22.

Under the benchmarked budget, the Council would fund the Year 2 GreenSpace grant from reserves (£4,098). In addition, the Council anticipates the receipt of a Graveyard Grant from CWAC (£600). The total benchmark budget is therefore **£28,319**.

It is assumed the Council will consider feedback to proposals mentioned in the recent consultation and will consider whether to fund Year 1 costs for certain items from reserves if pursued.