

# Guilden Sutton Parish Council

1 Orchard Croft  
Guilden Sutton  
Chester CH3 7SL

Tel: 01244 300783

E mail:  
guildensuttonpc@aol.com

Dear Sir/Madam

You are hereby summoned to attend an ordinary meeting of the Council to be held on Monday 6 February 2012 in Guilden Sutton Village Hall at 7.30pm to transact the business set out beneath.

Yours faithfully

DAVID NORBURY  
Clerk to the Council

31 January 2012

## AGENDA

1 Apologies.

2 Procedural matters.

(i) Confirmation of the minutes of the meeting of the Council held on Monday 9 January 2012.

(ii) Declarations of interest. Members are reminded that they should declare any personal interest which they have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, is considered or as soon as the Member becomes aware a declaration is required. Similarly, if the interest is also a prejudicial one, this must be declared and the Member must leave the room after making a statement under clause 12 (ii) of the code should they wish to do so. Declarations are a personal matter for each Member to decide. The decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

(iii) Code of Conduct.

(iv) Dates of future meetings: Mondays 5 March, 2 April, 14 May, 11 June, 16 July, 3 September, 1 October, 5 November, 3 December 2012.

(v) UK Youth Parliament.



(vi) Late information report.

(vii) Boundary Commission for England 2013 review of parliamentary constituencies.

2 Community engagement: (i) Public speaking time. (ii) Report of surgery held on Saturday 4 February 2012. (iii) ID badges (iv) Proposed drop ins Tuesdays 7 and 28 February 2012.

3 Planning.

(i) Current/New applications.

11/05659/FUL single storey extension to rear of dwelling 5 Moorcroft Crescent CH3 7HA. **Cllr Fisher.**  
No objection s/t Party Wall Act advisory to the applicant if appropriate.

(ii) Decision notices.

11/05659/FUL single storey extension to rear of dwelling 5 Moorcroft Crescent CH3 7HA. **Cllr Fisher.**  
Planning permission.

(iii) Parish Plan: Progress report, Cheshire Association of Local Councils, advice re mapping.

(iv) Village Design Statement.

(v) Neighbourhood plan.

(vi) Affordable housing: approach from Arley Homes.

(vii) Strategic Planning.

(a) Gypsy and Traveller issues.

(b) Local Development Framework. Panel meeting Monday 23 January 2012. **The Clerk.**

(c) CWAC Spatial Planning: strategic housing land availability.

(d) CWAC Rural regeneration strategy and action plan consultation.

(e) CWAC consultation on safeguarding minerals.

(f) CWAC Chester One City consultation.

(viii) Development control process. (a) e notifications (b) Enforcement protocol.

(ix) 'How to Respond to Planning Applications' Members may wish to note that sufficient copies of the CPRE booklet 'How to Respond to Planning Applications' have been obtained and will be available at the meeting.

4 Quality Council issues.

(i) Training: (a) Training dates 2012. (ii) Power to Promote Well Being. **Cllr Paterson.** (iii) Standing Orders review. (iv) Quality Parish Councils Forum. To note the date of the next meeting: 22 February, 2012.

5 Parish car park.

(i) Grounds maintenance. (ii) Improvement scheme. (iii) Rear boundary wall. (iv) Bulb planting.

6 Leisure Services

(i) Children's Playing Field: (a) Grounds maintenance issues including litter bin emptying. (b) Mole infestation. **Cllr Davis.** (c) Nets. (d) Basket ball equipment.

(ii) Children's Play Area. (a) CCTV and CCTV protocol. (b) Inspections including rota for 2012. (c) Litter bin emptying. (d) Grounds maintenance issues. (e) Possible replacement playground. **The Clerk**. (f) Obstruction of signage by foliage.

(iii) Public Footpaths. (a) Footpath 7. (b) Footpath 2. (c) Footpath 1. (d) Rights of Way Group. (e) Mid Cheshire Footpath Society: Adopt a Trail. (f) Millennium Greenway.

(iv) Grounds Maintenance. (a) Vale. (b) Parish Council contract 2011/12. (c) Parish Council contract 2012/13.

(v) Public Seats.

(vi) Fox Cover landscaping.

(vii) Provision for youth.

(viii) Cheshire West and Chester Council, open space audit and assessment of need. **The Clerk**.

(ix) Community garden proposal.

7 Public transport.

(i) Services, general. C27.

8 Highways.

(i) Strategic matters. Resurfacing of A55 – junc 12, M53 – junc 37 A55. To note the following statement from the Highways Agency:

*The Highways Agency is intending to undertake resurfacing works on the Northbound and Southbound carriageways of the A55 from Junction 12 of the M53 Motorway with the A56 in Hoole Village through to the A55 Junction 37 with the A51 at Tarvin Road.*

*The works will comprise repairing carriageway pot holes, upgrading the worn road markings and the replacement of the road surfacing with quieter material.*

*Works will start on 7 February until 12 February. Full closures are required to complete the works. In order to minimise disruption to road users, the full closure of the main carriageway will be restricted to night works between 10pm and 5am when traffic flows are the lightest.*

*Suitable diversion routes have been identified and will be fully signed when the closures are in place.*

*Stephen Mosley MP said: "Residents living close to the M53 and A55 have complained for years about the noise of the motorway and I am pleased that the Highways Agency are gradually replacing the surface with a quieter material."*

(ii) Issues with the highway authority: Updated list of outstanding issues as per the February 2011 minutes. To consider ownership by the Traffic Group.

(iii) Current issues.

(a) Speed issues. Meeting with Mr D Reeves, Cheshire West and Chester Council re speed management Wednesday 18 January 2012. SID speed data.

(b) Speed reviews: (i) Guilden Sutton Lane. (ii) Station Lane (iii) Wicker Lane (iv) Hare Lane.

(c) Junction A41/Guilden Sutton Lane.

- (d) Planters. **Cllr Brown**
  - (e) Verge, junction Church Lane/Wicker Lane.
  - (f) Gritting: (i) bulk supply.
  - (g) Nameplate, memorial garden.
  - (h) Verges, Guilden Sutton Lane CDS.
  - (i) Wicker Lane (i) Flooding (ii) Traffic management.
  - (j) Patching: trench subsidence, Guilden Sutton Lane/condition of surface, Guilden Sutton Lane/depression 44 Oaklands.
  - (k) Refurbishment of fingerpost signs.
  - (l) Village access for mobility scooters.
  - (m) Parking, Summerfield Road.
  - (n) Belle Vue Lane, visibility issue.
  - (o) 20mph zone.
  - (p) Ward Members' meeting with Area Highways Manager Wednesday 14 December 2011: Guilden Sutton issues - ongoing issue at the junction of Guilden Sutton Lane and the A41; speed limits on Wicker Lane and Guilden Sutton Lane, kerbing on Wicker Lane and possible options for a new vehicular access to a property on Wicker Lane.
  - (q) Damaged verge, Guilden Sutton Lane.
  - (r) Fencing adjoining school access.
  - (iv) Lighting.
- Lighting, Heath Bank.

9 Finance:

(i) Income:

Co-operative Bank Interest	£ t/f
----------------------------	-------

(ii) Payments:

Devaprint Newsletters	£ 80.00*
-----------------------	----------

Deva Forge Fingerpost repair	£ 198.00 (in VAT £33)*
------------------------------	------------------------

Cllr P M Paterson Christmas voucher prize	£ 10.00
---	---------

Guilden Sutton Pre School Christmas Tree	£ 50.00
--	---------

Parish Online Mapping service	£ t/f
St John's PCC Graveyard maintenance Clerk	£ 250.00

Expenses.

Postage	£ t/f
Telephone	£ t/f
Photocopies @5p	£ t/f
Mileage @45p per mile	£ t/f

(iii) Balances

Co-operative Bank 30 November 2011	£15,730.54
Scottish Widows no 1 1 October 2011	£20,210.84
Scottish Widows no 2 1 October 2011	£ 3,167.32

(iv) Report on contingency payments.

Budget:	£ 1,288.00
Payments:	£ 0.00

(v) Insurance.

(vi) Audit Group.

(vii) Bank signatories: Deletion of former councillors Armitage, Bayton; addition of Cllrs Brown, Davis, J Hughes, M S J Roberts.

(viii) Budget 2012/13.

(ix) Clerk's gratuity. To note a transfer to the gratuity account of £206.25 (arrears due to salary increase 2010/11; annual payment 2011/12).

10 Environment Services:

(i) Waste collection and recycling issues. (a) Existing Chester waste collection and recycling contract and replacement contract/replacement Cheshire West and Chester Council contract. (ii) Amenity cleansing. (a) Current issues including regular inspections of the parish. (b) Streetscene service standards. (c) Litter picking sets. (iii) Dog fouling: (a) siting of new bin, Guilden Sutton Lane (b) requests for additional bins: dingle path, Belle Vue Lane, School Lane, Garners Lane, Cathcart Green. (iv) Sewers.

11 Trees and Hedges.

(i) Hedges, Guilden Sutton Lane and elsewhere. (ii) Canopy, Porters Hill. (iii) Trees, land, Church Lane. (iv) Growth, Wicker Lane/Church Lane junction. (v) Hedge, Village Hall. (vi) Hedge adjoining ftph 2. **Cllr Fisher**. (vii) Sycamore, Memorial Garden. **The Clerk/Cllr Brown**. (viii) Trees, Oaklands. **Cllr Brown/The Clerk**. (ix) Trees, dingle path. **Cllr Brown/The Clerk**. (x) Hedge off Hill Top Road (xi) Trees adjacent to Summerfield House (xi) Tree School Lane/Porters Hill. (xii) Overgrowth, Wicker Lane. (xiii) Cheshire Landscape Trust, funding.

12 Cheshire Association of Local Councils. (i) Chester Area Meeting 15 February 2011. Mr Steve Robinson.

13 Cheshire West and Chester Council.

(i) Grant assistance to St John's Churchyard 2011/12.

(ii) Members budget applications. Possible projects being progressed for Members Budget funding are: refurbishment of 2 no fingerposts and School Lane nameplate; refurbishment of noticeboard, Summerfield Road; refurbishment of signpost Belle Vue Lane/School Lane.

(iv) Local Council Assembly Thursday 1 March 2011, 6pm for 7pm Forest Hills Hotel WA6 6HH. The Chairman, Cllr Moulton.

(v) Community governance review.

14 Cheshire Community Action.

15 CPRE.

16 Health.

17 Policing. (i) Western Police Area Question Time. (ii) PC Boulton/PCSO Beddows. To note the following response to a resident from the Rural Inspector re PC Boulton:

*I would like to take the opportunity to confirm that PC Boulton is remaining as the Local Officer for Guilden Sutton at this time.*

*By way of some background information, I have recently reviewed the Western Rural Neighbourhood Unit as a whole and in an effort to provide visibility to all communities as to whom their Local Officer is, allocated 'beats' to all the relevant officers, cognisant of demand and geographical area of responsibility. In some cases to follow this need for equitable distribution of workload coupled with the necessity for clear visibility of officer responsibilities some change was experienced within the directive to my staff.*

*The responsibility for Local Officer for Guilden Sutton was originally one such area of proposed change but after consultation with PC Boulton this has been rescinded and he remains as your Local Officer.*

*Whilst the issue has obviously caused some concern for Guilden Sutton it is credible to note that PC Boulton has clearly got a strong link with the community and good lines of communication, which in return are recognised and replicated by members of the community and evidenced by your letter.*

*I would be grateful if you could share this information with interested parties as appropriate.*

(iii) Community Safety Wardens. (iv) Crime issues.

18 Newsletter.

19 Memorial Garden.

20 Bulb planting.

21 Parish IT. (a) Website.

22 Primary School.

23 Land ownerships.

24 Railway fencing, Guilden Sutton Lane.

25 Community events. HM The Queen Diamond Jubilee. **Cllr Paterson.**

26 Land Registry.

27 Network Rail communications mast.

28 Enhanced broadband.(a) Possible co-operation with Mickle Trafford.

29 Village Hall Management Committee, activity to be supported in connection with the maintenance of the hall.

30 Guilden Sutton Methodist Church, community use.

31 Future fire control centre. To note the response to the FBU concerns reported to the previous meeting.

31 Member's information items.

32 Information correspondence.

t/f

**Matters to be considered in the absence of the press and public.**

To exclude the public and press for the remaining part of the meeting pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information.

33 Possible enforcement action, development control issues.

34 Possible enforcement action, noise nuisance.

35 Steps, Church Lane – Cinder Lane.

gspc agenda 060212